

## SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	<b>Date of Meeting</b>	<b>6<sup>th</sup> November 2024</b>		
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	<p>Councillor Sven Hocking (SH) – Wiltshire Council – Chair            Councillor Sam Charleston (SC) – Wiltshire Council            Councillor Charles McGrath (CM) – Wiltshire Council            Councillor Ricky Rogers (RR) – Wiltshire Council            Councillor Paul Sample (CPS) – Wiltshire Council            Councillor Alan Bayliss (AB) – Salisbury City Council            Councillor Jeremy Nettle (JN) – Salisbury City Council            Councillor John Wells (JW) – Salisbury City Council            Peter Durnan (PD) – Cycle Opportunities Group Salisbury            Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship            Paul Shaddock (PS) – Wiltshire Council            Jade Hadley (JH) – Wiltshire Council</p>		
	Apologies:	<p>Councillor Caroline Corbin (CC) – Wiltshire Council – Chair            Councillor Brian Dalton (BD) – Wiltshire Council            Councillor Mark McClelland (MM) – Wiltshire Council            Peter Durnan (PD) – Cycle Opportunities Group Salisbury            Patricia Podger (PP) – Elizabeth House            Pam Rouquette (PR) – Salisbury Walking Forum            Marc Read (MR) – Salisbury City Council            Graham Axtell (GX) – Wiltshire Council</p>	<p>PS advised the group that PR had informed him that she was standing down from the group. The group asked that their thanks for PR's service to the group be relayed to her.</p>	PS

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2.	Notes of Last Meeting			
		<p>The minutes of the previous meeting were agreed at the Salisbury Area Board meeting on the 19<sup>th</sup> September 2024.</p> <p>The Salisbury Area Board minutes can be found at:</p> <p><a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=15327&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=15327&amp;Ver=4</a></p>	<p>That the update is noted.</p>	<p>Area Board</p>
3.	Financial Position			
		<p>There is currently £12,699.50 still unallocated.</p> <p>A list of schemes and potential costs has been supplied to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. A decision on whether funding will be allocated is currently awaited and being chased by the Salisbury Area Board. A list of the schemes submitted is enclosed as <b>Appendix 1</b>.</p>	<p>The group expressed their extreme frustration and disappointed that they had still not received a definitive answer as to if Salisbury Transport Strategy funding will be allocated to the group.</p> <p>SH said he would ask the Leader and Cabinet Member for Highways to attend the next Area Board Meeting to discuss this issue further</p>	<p>SH</p>

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4.	New Issues / Issues Requiring A Decision			
a)	<p>Issue No: <a href="#">12-24-05</a></p> <p>Request for measures to address pedestrian safety concerns on the access road leading to Nos. 1 to 16 Hawksridge</p>	<p>Housing Department have advised that the hedge in question was transferred to Salisbury City Council (SCC) as part of the Asset Transfer and as such any decision to reduce the height of the hedge to improve visibility of pedestrians walking along the access road would be theirs to make. SCC to be approached to see if they will reduce the height of the hedge.</p> <p>As previously advised the estimated cost of providing a pedestrian in the road warning sign is £210.00. [Note: This figure includes a 25% contingency].</p>	<p>SCC to be asked to reduce the height of the hedge in liaison with the Council's Housing Department.</p> <p>That the Area Board approves the allocation of £210 to allow this work to be undertaken.</p>	PS
b)	<p>Issue No: <a href="#">12-24-10</a></p> <p>Traffic concerns in Lower Bemerton</p>	<p>Results of traffic survey have been received and circulated to local members. Results showed that overall traffic levels using Lower Bemerton were lower now than at the time that the 20mph speed limit was introduced in 2014. The results of the traffic survey also showed that there had been no significant increase in the speed of traffic since the introduction of the 20mph speed limit and no significant speeding problems existed at the location surveyed. In consideration of the above no further action is to be undertaken with respect to the issues raised around the alleged increase in the volume and speed of traffic using Lower Bemerton.</p> <p>It was suggested that the increase in the volume of HGVs using Lower Bemerton was linked to the temporary traffic management measures in place for the Fisherton Gateway scheme. As those measures have now been removed it advised that use of the area by HGVs is monitored until the next meeting of the group before deciding whether any additional measures are required with respect to this issue.</p>	<p>The members of the group agreed to close the speeding and volume of traffic aspects of this issue.</p> <p>The group agreed to monitor HGV use of the area following the completion of the Fisherton Gateway works until the next meeting of the group.</p> <p>JN asked if a meeting could be held with officers to look at options around the introduction of a One Way or Prohibition of Driving restriction at the junction of Church Lane and A36 Wilton Road. Meeting to be arranged.</p>	<p>Area Board</p> <p>PS</p>

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			JN also raised concerns about how the Police were choosing to enforce weight limit restrictions.  RR stated that he would raise this matter with Inspector Tina Osborn at the next Salisbury Area Board.	RR
c)	Issue No: <a href="#">12-24-16</a>  Request for measures to address parking on verge adjacent to Milford Manor Care Home	Since the previous meeting parking at this location has been surveyed on five separate occasions and no parking has been observed as taking place on the grass verge. There is also no obvious damage to the verge. One car is regularly parking on the public highway and would appear to be that of a local resident. On this basis it is recommended that no further action is undertaken at this time and the issue is closed.	The group agreed to close this issue.  That the update is noted.	Area Board
d)	Issue No: <a href="#">12-24-18</a>  Request for driveway protection marking in Milford Mill Road	Since the previous meeting parking at this location has been surveyed on five separate occasions. One car is regularly parking on the public highway and would appear to be that of a local resident. The car in question has not been observed preventing access/egress to the originator of this issues property. On this basis it is recommended that no further action is undertaken at this time and the issue is closed.	The group agreed to close this issue.  That the update is noted.	Area Board
e)	Issue No: <a href="#">12-24-20</a>  Request for a dropped kerb at the junction of Cecil Terrace and Lower Road	Due to the very narrow footway, the presence of utilities apparatus and to avoid destabilising the foundation of a lighting column at this location it is not possible to provide a dropped kerb at the junction of Cecil Terrace and Lower Road. A small tarmac ramp could be provided as an alternative.  The estimated cost of providing the tarmac ramp is £400.00. [Note: This figure includes a 25% contingency].	That the Area Board approves the allocation of £400 to allow this work to be undertaken.	Area Board

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f)	Issue No: <a href="#">12-24-21</a> Road safety concerns in the vicinity of Salisbury 6 <sup>th</sup> Form College	Representatives of the Salisbury 6 <sup>th</sup> Form College on Tollgate Road have raised safety concerns in the road highlighting the speed of traffic and the lack of a pedestrian crossing facility. A meeting to be arrange with representatives of the 6 <sup>th</sup> Form College to discuss their concerns and advise of possible options that could be considered.	Originator of the issue to be contacted to discuss their concerns and advised of possible options that could be considered.	PS
<b>5.</b>	<b>Other Issues</b>			
a)	Issue No: <a href="#">12-20-2</a> The provision of additional cycle parking stands in Salisbury City Centre.	Works programmed to take place in week commencing 25/11/2024.	That the update is noted.	Area Board
b)	Issue No: <a href="#">12-21-5</a> Request for the provision of an improved pedestrian crossing facility at the junction of Stratford Road and Waters Road.	This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.	That the update is noted.	Area Board

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c)	<p>Issue No: <a href="#">12-22-05</a></p> <p>Request to provide upgrade the Zebra crossing equipment on the A3094 Netherhampton Road to improve its conspicuity and address safety concerns around its visibility. This scheme now comprises two elements. The first is the provision of the Modupost system; the second is the provision of Zebra crossing warning signs.</p>	<p>Regarding the first element then this is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.</p> <p>Regarding the second element the works to install the Zebra crossing warning signs and associated SLOW markings has been completed.</p>	That the update is noted.	Area Board
d)	<p>Issue No: <a href="#">12-22-10</a></p> <p>Request for the installation of ANPR cameras to enforce School Keep Clear markings at the Somerset Road School Campus</p>	<p>As previously advised the cost of providing the power supplies, new poles to mount the ANPR cameras and the installation of the ANPR cameras is estimated to £8,500.</p> <p>This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.</p>	That the update is noted.	Area Board
e)	<p>Issue No: <a href="#">12-22-12</a></p> <p>Accessibility improvements to Winchester Street Underpass</p>	National Highways requested further information concerning the proposals supplied to them. Additional information provided to National Highways in July 2024. Currently awaiting their response to the proposals.	Chase response from National Highways	PS

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f)	Issue No: <a href="#">12-23-01</a>  Request for the installation of a bus shelter in Castle Road	This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.	That the update is noted.	Area Board
g)	Issue No: 12-23-02  Waiting Restriction Requests (2022)	Proposals with the TRO Team to undertake the necessary legal work. Delay in completion of the legal work. Formal TRO Consultation period expected to take place in December 2024.	Chase Legal Team to complete work.	Area Board
h)	Issue No: <a href="#">12-23-05</a>  Request to upgrade the section of St. Mark's Path between St. Francis Road and Wessex Water Site	<p>The cost estimate from Wessex Tree Care to provide a 2.0 metre wide timber edged hoggin path over the requested length of 330 metres is £24,925. [Note: This figure includes a 25% contingency].</p> <p>This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.</p> <p>As requested at the last meeting of the group Laverstock &amp; Ford PC have been contacted to see if they would consider contributing to this scheme. They advised they would consider this matter once a decision had been made as to whether Salisbury Transport Strategy funding can be used.</p>	That the update is noted.	Area Board

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i)	Issue No: <a href="#">12-23-07</a>  Improved crossing facilities in the vicinity of No. 18 Devizes Road	Design works ongoing. Whilst a crossing could be relocated to the position of the existing bus stop it would mean that a bus stop could not be provided close to the existing shelter. The bus company do not wish to see the bus stop position moved away from its current location. Meeting arranged for 07/11/2024 with local member to discuss how to proceed with this issue.	That the update is noted.	Area Board
j)	Issue No: <a href="#">12-23-08</a>  Improved dropped kerb provision in the York Road / Sidney Street area	Design work ongoing. Works pack to be issued to contractor in December 2024.	That the update is noted.	Area Board
k)	Issue No: <a href="#">12-23-10</a>  Request to enforce prohibited right turn from Friary Lane into St. Ann Street.	No further action to be undertaken with respect to this issue at this time. The group have previously discussed this issue and acknowledged that ANPR enforcement could not be considered at this time. The group asked that this issue be kept open and reconsidered if and when the Council receives the powers to undertake enforcement action against moving traffic offences.  The Council were advised in October 2024 by the DfT that a decision on its application for powers to undertake enforcement action against moving traffic offences should be known by the end of the current financial year.	That the update is noted.	Area Board
l)	Issue No: 12-23-12  Request for accessibility improvements to Pinewood Way (Bemerton Folly), Victoria Park and the Bishopdown Sports Field	Works provisionally programmed for January 2025.	That the update is noted.	Area Board



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m)	Issue No: <a href="#">12-24-01</a>  Request to replace a missing street nameplate at the junction of Waters Road and Fairfield Road	Works programmed to take place in week commencing 25/11/2024.	That the update is noted.	Area Board
n)	Issue No: <a href="#">12-24-06</a>  Request for the provision of a Keep Clear marking outside of Riverside Court, Castle Street	Scheme has been allocated to the Traffic Signing Team. Currently awaiting allocation of engineer to deliver the project.	That the update is noted.	Area Board
o)	Issue No: <a href="#">12-24-11</a>  Speeding concerns on Stratford Road between Waters Road and Park Lane	Traffic survey ordered but not yet undertaken. No further action to be undertaken with respect to this issue until the results of the traffic survey are known.	That the update is noted.	Area Board
p)	Issue No: <a href="#">12-24-13</a>  Request for Unsuitable for HGVs sign in Wyndham Road	Works order to be issued to Milestone in November 2024.	That the update is noted.	Area Board
q)	Issue No: <a href="#">12-24-14</a>  Road safety concerns in Laverstock Road	The originator of this has raised general concerns around the use of Laverstock Road and requested a meeting to discuss their concerns. Meeting organised for 21/11/2024	That the update is noted.	Area Board
r)	Issue No: <a href="#">12-24-15</a>  Request for No Wating At Any Time restrictions to be provided at the junction of Beatrice Road and Radnor Road	The group supported this issue at its meeting in September 2024 but asked that the TRO is not progressed until existing waiting restriction requests have been addressed.	That the update is noted.	Area Board

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s)	Issue No: <a href="#">12-24-19</a> Request for a 20mph speed restriction in Harnham	Traffic surveys for the speed limit assessment have been ordered for November 2024. Results of the surveys to be reported to the next meeting of the group.	That the update is noted.	Area Board
t)	Safer Salisbury Street Lighting Improvements	Work to take forward the improvement recommended in the Atkins assessment report currently being commissioned with the Atkins Street Lighting Team. Works to be commissioned with Atkins by the end of November 2024. Timescale for delivery to be advised to members of the group once known.	That the update is noted.	Area Board
u)	Waiting Restriction Requests (2021)  Requests for new or amendments to existing waiting restrictions.	Proposals with the TRO Team to undertake the necessary legal work. Delay in completion of the legal work. Formal TRO Consultation period expected to take place in December 2024.	That the update is noted.	Area Board
v)	Various improvements to the Bishopdown Estate	Position on outstanding requests for dropped kerbs to be reviewed with Area Highway Office and update provided at the next meeting of the group.	That the update is noted.	Area Board

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<b>6.</b>	<b>Closed Issues</b>			
a)	None	N/A	That the update is noted.	Area Board
<b>7.</b>	<b>Other Items</b>			
a)	Highway Maintenance Update	There will be nobody present from the Area Highway Office at the meeting to provide an update on the latest programmed dates for planned carriageway and footway resurfacing works during the 2024/2025 financial year.	<p>RR welcomed the work undertaken in Western Way.</p> <p>CM welcomed the work that was being undertaken in Marina Road.</p> <p>SH asked if there was any update on the proposed dates for the Downton Road footway improvement works and on the remedial works in Harnham Road.</p> <p>JW wells raised concerns about the safety of the junction of St. Francis Road and A345 Castle Road and raised the need for the junction to be remarked as a minimum</p> <p>PS said he would raise these issues with the relevant officers and ask that they reply to direct to the members raising the queries.</p>	<p>Area Board</p> <p>PS</p>
<b>8.</b>	<b>Date of Next Meeting:</b>	12 <sup>h</sup> February 2025		

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### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to the Salisbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant third party contributions are confirmed, Salisbury Area Board will have a remaining highways funding balance of £12,089.50 in the LHFIG allocation available for the 2024/2025 financial year.

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

There are no specific safeguarding implications related to this report.